



# The YMCA International Language School

## REGISTRATION COMPANION GUIDE

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To assist you in registering for language courses at the YMCA, we've prepared a step-by-step guide of the registration process. This guide will help you understand the required steps and explain how to easily complete them on your own.

## Log in

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Please use the link below to open a session or create a profile using the **Google Chrome browser**:

➤ <https://ymca.quebec/auth/login>




## Sign up with a Gmail account

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Select the option that reflects your situation:

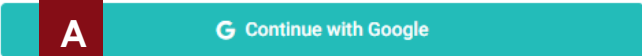
- A.** If you already have a Gmail account, click on the first option.
- B.** If you don't have a Gmail account, click on the second option and follow the steps to create your Google account.




**Welcome to the Virtual Y!**

You will be required to have a Google account to register and participate. In order to do that, you must have a personal Gmail address.

If you are registering your child, please login with a Gmail address created for your child.

**A** 

**B** 

Have a question? Contact us at + 1-514-789-8000

**Note:** it is important to only use one Gmail email address per account. Make sure you don't use the same email address for more than one account.

# Create your YMCA profile

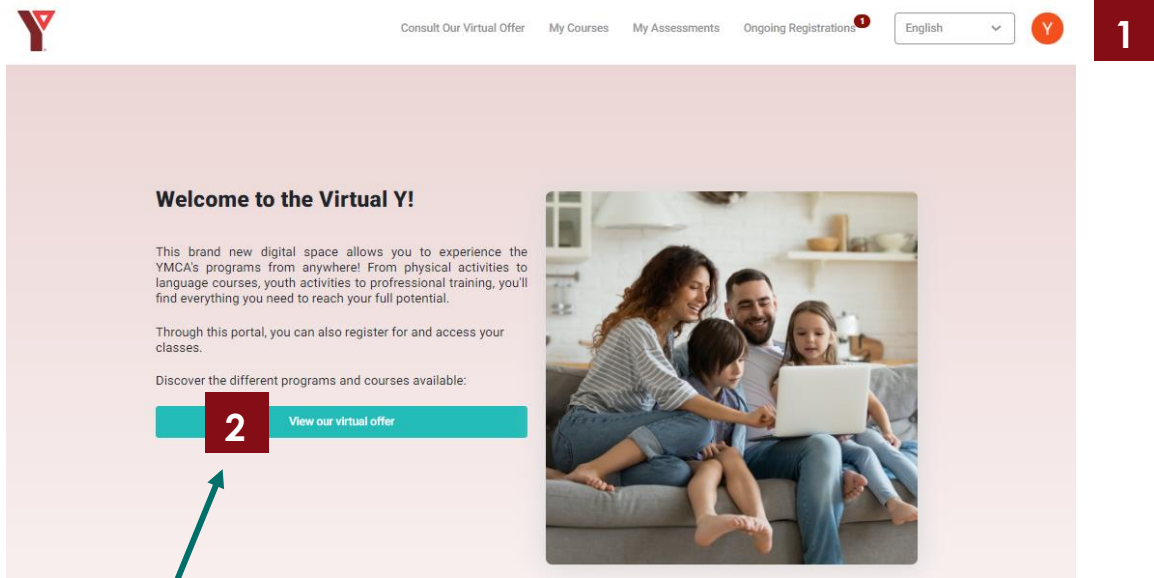
After connecting with your Gmail account, you will need to fill in a short form to create your profile.

1. Fill in your personal information.
2. Read and accept the YMCA's general terms and conditions by clicking on "I accept the YMCA's terms and conditions."
3. Click on "Register" at the bottom of the form.

The image shows two screenshots of the YMCA registration process. The left screenshot is the 'Register' page with the heading 'First time? Tell us about yourself'. It contains a 'Basic Info' section with fields for email (inscription.ymca@gmail.com), organization (YMCA), date of birth (01-01-2000), language (English), and a 'Continue' button. The right screenshot is the 'Register' page with 'Contact Info' fields for phone number, address (1440 stanley street), city (Montreal), province (Québec), and H3A 1P7. It also includes citizenship options, a terms and conditions checkbox, and a 'Register' button. Three red callout boxes with numbers 1, 2, and 3 are connected to the screenshots by green arrows. Callout 1 points to the 'Basic Info' section of the left screenshot. Callout 2 points to the 'I accept the YMCA's terms and conditions' checkbox on the right screenshot. Callout 3 points to the 'Register' button on the right screenshot.

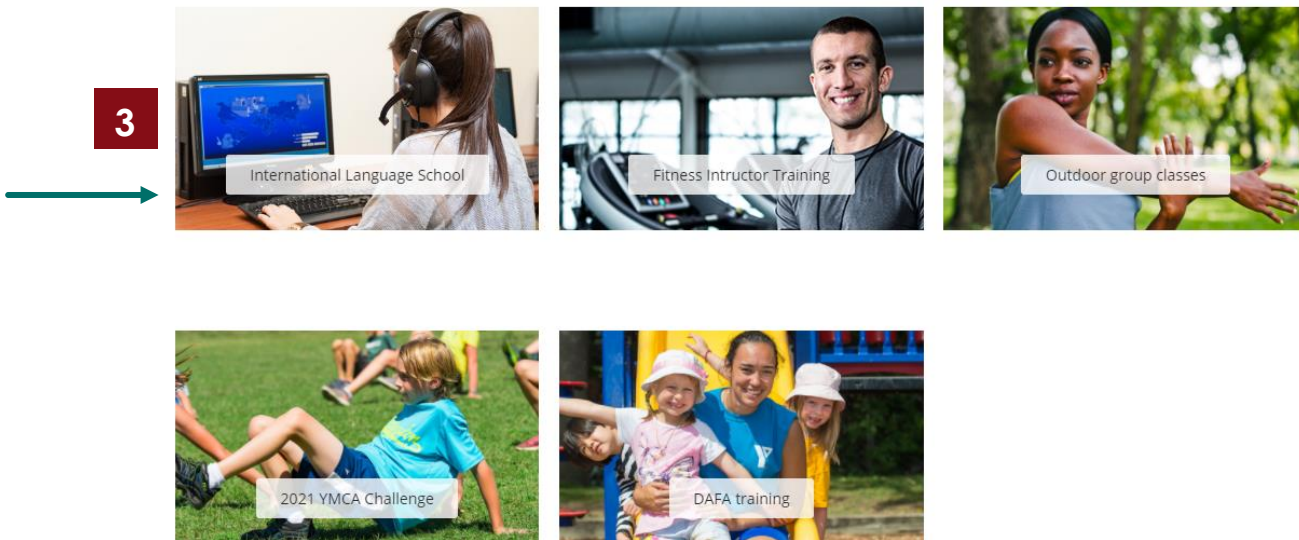
# Choose the desired course

1. Once you've created your profile on the YMCA platform, you will see an icon at the top of the page. Make sure you are connected to the right account.



2. Click on "View our virtual offer" (even for in-person courses).

3. Select the International Language School.



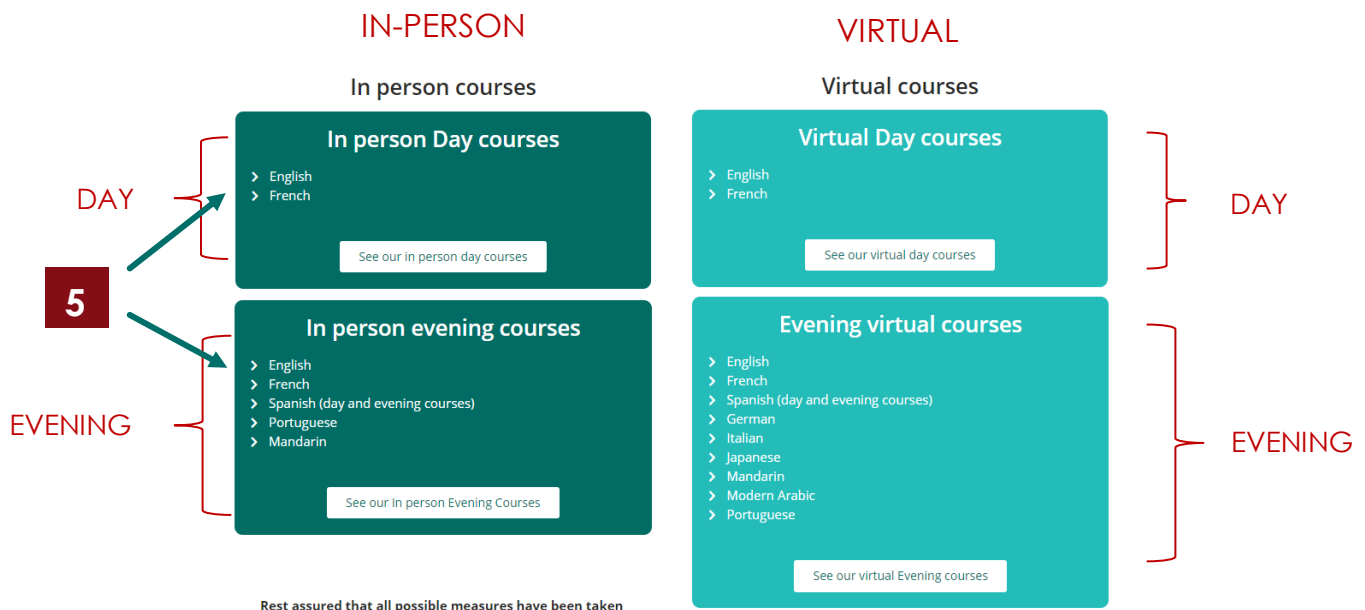
4. Choose the type of course that interests you.

- ✓ Adult courses
- ✓ Courses for 9- to 17-year-olds
- ✓ Private courses
- ✓ Corporate language training
- ✓ Bright Test prep course

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5. Click on the language you want to study and select the schedule (day or evening) and the type of course (virtual or in-person).



6. Click on the “Register now” button for the desired program.

The image shows three program cards for English language courses. Each card has a 'Register now!' button. A central red square with the number '6' has two green arrows pointing to the 'Register now!' buttons of the first and third cards.

Program Name	Days/Hours	Courses/Week	Levels	Hours/Session	Price/Session
In person Semi-Intensive Program	Monday - Friday   9am - 12am	5 courses per Week	7 levels	60 hours per session	\$780 (no taxes)
In person Intensive Program (Combo)	Monday - Friday   9am - 3pm	5 courses per Week	Semi-Intensive Program + Enriched Program	100 hours per session	\$1260 (no taxes)
In person Enriched Program	Monday - Friday   1pm - 3pm	5 courses per Week	5 types of courses to choose from	40 hours per session	\$580 (no taxes)

## Take the placement test (if required)

Select the option that reflects to your situation:

- A.** If we already assessed your level in the last six months or if you’ve never studied the language, you can register directly.
- B.** If you’ve never studied with us or if more than six months have passed since your last course, you will need to take a placement test.

SELECT YOUR OPTION



The image shows two selection options. The first option, 'A Register now', is for students whose level has already been assigned by the school in the last six months or who have no knowledge of the language. The second option, 'B Take an assessment test', is for students whose level has not been assigned yet or whose last class was over 6 months ago. Green arrows point from the text to the respective buttons.

Option	Description	Action
A	Your level has already been assigned by the school in the last six months or you have no knowledge of the language.	Register now
B	The school hasn't assigned you a level yet or your last class was over 6 months ago.	Take an assessment test

***If you are registering offline with a member of our team, we will take care of adding your level to your profile.***

# Take the test (option B)

1. When you're ready, click on "Start Test" (30 minutes in duration).

For a level to be attributed, you need to:

Step 1: Take a written test. The test is timed and offered online. The timer starts as soon as you click on 'Start Test'.

Step 2: Make an appointment for the oral test at a later date (reservation 12 hours before).

You will be informed of your level on this same page as well as by email after taking the oral test. You will then need to pay to reserve your place in the course.

**Written Test** Pending

You have 1h from the start of the test to complete it. You will be able to schedule you oral test once your written test is completed.

Duration 1 hour

**Please disable your popup blocker prior to starting the written test**

By clicking on the start button, your test will begin immediately. If you're not ready to start, please come back to begin your written test.

**Start Test** ▶

**Oral Test** Pending

This test will help you to assess your oral skills and to determine your level of proficiency.

**Please complete your written test to schedule an oral test**

**Schedule Test** ▶

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2. Once you've completed the written test, leave the page, and click on "Finish."
3. Then, schedule your oral test.

For a level to be attributed, you need to:

Step 1: Take a written test. The test is timed and offered online. The timer starts as soon as you click on 'Start Test'.

Step 2: Make an appointment for the oral test at a later date (reservation 12 hours before).

You will be informed of your level on this same page as well as by email after taking the oral test. You will then need to pay to reserve your place in the course.

**Written Test** Started

You have 1h from the start of the test to complete it. You will be able to schedule you oral test once your written test is completed.

Duration 1 hour

**Please disable your popup blocker prior to starting the written test**

To complete your written test and schedule your oral test, click here

**Open Test**

**End Test**

**Oral Test** Pending

This test will help you to assess your oral skills and to determine your level of proficiency.

**Please complete your written test to schedule an oral test**

**Schedule Test** ▶

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*If there is no availability left, please contact us by email at [info@ymcalanques.ca](mailto:info@ymcalanques.ca) or by telephone at 514-789-8000.*

# Finalize your registration

Once you've chosen your course, click on "Register."

Age Group: 17 - 100 Years  
 Begins: 27/09/2021  
 Ends: 22/10/2021  
 Duration: 25 Days  
 Final Date for Registration: 29/09/2021  
**\$777.14\***  
\*Price Excluding Taxes

English is becoming more and more essential for travel and work. English is becoming more and more essential for travel and work. Our English Department offers you a wide-range of classes, from beginners to advanced. With our different class formats, flexible schedules and dynamic approach, you are guaranteed to reach your goals quickly. We teach 7 levels of English oral and written communication classes to beginner and advanced students who want to learn or improve their English. We also have specialized classes for students who wish to work on a particular skill or area. There is a minimum of 3 students and a maximum of 11 students in the virtual group classes.

**Courses**

- Beginner 1 - English - Day Course - In-Person**  
 60 hours | Level Beginner 1  
[View Course Schedule](#)
- Beginner 2 - English - Day Course - In-Person**  
 60 hours | Level Beginner 2  
[View Course Schedule](#)
- Intermediate 1 English - Day Course - In-person**  
 60 hours | Level Intermediate 1  
[View Course Schedule](#)
- Intermediate 2A English - Day Course - In-person**  
 60 hours | Level Intermediate 2A  
[View Course Schedule](#)
- Intermediate 2B English - Day Course - In-person**  
 60 hours | Level Intermediate 2B  
[View Course Schedule](#)
- Intermediate 3 English - Day Course - In-person**  
 60 hours | Level Intermediate 3  
[View Course Schedule](#)
- Advanced - English - Day Course - In-person**  
 60 hours | Level Advanced  
[View Course Schedule](#)

**Register**

1. Course selection: check the course you want to take from the list.

Welcome YMCA YMCA  
 You are 03 steps away from completing your registration

1 Course Selection | 2 Assessment | 3 Payment

**Step 1** Select the course/s for which you would like to register 60/60 Selected Hours

This Program requires you to fulfill 60 hours worth of courses

**1. Select a 60 hours course** Your Current Level is 0

- Initiation - French - Day course - In person**  
 Level Initiation | 60 Hours  
 You are Qualified | [View](#)
- Level 1 - French - Day course - In person**  
 Level 1 | 60 Hours  
 Assessment Needed | [View](#)
- Level 2 - French - Day course - In person**  
 Level 2 | 60 Hours  
 Assessment Needed | [View](#)
- Level 3 - French - Day course - In person**  
 Level 3 | 60 Hours  
 Assessment Needed | [View](#)
- Level 4 - French - Day course - In person**  
 Level 4 | 60 Hours  
 Assessment Needed | [View](#)
- Level 5 - French - Day course - In person**  
 Level 5 | 60 Hours  
 Assessment Needed | [View](#)
- Level 6 - French - Day course - In person**  
 Level 6 | 60 Hours  
 Assessment Needed | [View](#)
- Level 7 - French - Day course - In person**  
 Level 7 | 60 Hours  
 Assessment Needed | [View](#)

**Next →**



**2. Assessment: take your placement test if required (see information on p. 7).**

You are 02 steps away from completing your registration

1 Course Selection 2 Assessment 3 Payment

**Step 2 Complete your assessments**

For a level to be attributed, you need to:

Step 1: Take a written test. The test is timed and offered online. The timer starts as soon as you click on 'Start Test'.

Step 2: Make an appointment for the oral test at a later date (reservation 12 hours before).

You will be informed of your level on this same page as well as by email after taking the oral test. You will then need to pay to reserve your place in the course.

**Written Test** Pending

You have 1h from the start of the test to complete it. You will be able to schedule your oral test once your written test is completed.

Duration 1 hour

Please disable your popup blocker prior to starting the written test

By clicking on the start button, your test will begin immediately. If you're not ready to start, please come back to begin your written test.

Start Test

**Oral Test** Pending

This test will help you to assess your oral skills and to determine your level of proficiency.

Please complete your written test to schedule an oral test

Schedule Test

**3. Payment: fill in your payment information and complete the transaction.**

You are 01 steps away from completing your registration

1 Course Selection 2 Assessment 3 Payment

**Step 3 Complete your payment**

Program  
**French semi-intensive program - In person**

Courses  
Initiation - French - Day course - In person

Term of Payment  
One Time

Promo Code\*  
Promo Code Apply \* Only applicable as part of a promotional offer, financial assistance, or other specific discount.

Enter the Card Details  
Card Holder Name Card Number Expiry Date mm/yy CVV

**Your invoice and an invitation to participate in the course will be sent to your Gmail address.**

## Need information or help?

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- If you have any questions about our programs, please contact us at [info@ymcalangues.ca](mailto:info@ymcalangues.ca).
- In case of technical problems, please contact our IT support team at [support.langue@ymcaquebec.org](mailto:support.langue@ymcaquebec.org).

Visit our website: <https://www.ymcalangues.com/en>

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